



# All Pakistan Newspapers Society

ST-1/E, Block-16, KDA Scheme 36, Gulistan-e-Jauhar, Karachi  
Tel: 34012491-4, Fax: 34012495, email: apns@apns.com.pk, web:www.apns.com.pk

Ref: APNS/2017/32

March 13, 2017

**To: All Member Publications  
All Accredited Advertising Agencies**

**Sub: Amendments in Clearance Schedule to abolish  
“Three-Stage System” of clearance.**

Dear Sirs,

The Executive Committee at its meeting held on March 11, 2017 has noted that instead of providing effective clearance of reported dues, the “three-stage system”, in practice, has delayed the clearance of dues.

It has therefore, decided that the uniform complaint system as existed before the year 2003 be restored and the “three stage system” be deleted from the Clearance System. The following system will be effective from Nov. – Dec. 2016 clearance period:

**a) PAYMENT OF CLAIMS**

The accredited agencies are required to effect payment of claims of member publications by cheques for local publications and by Pay Orders or Demand Drafts for out-station publications within 75 days of the last day of respective clearance period i.e. 15<sup>th</sup> of clearance month.

**b) FILING OF COMPLAINTS BY MEMBER PUBLICATIONS**

The APNS member publications must lodge their complaints for non-payment of their dues pertaining to the respective clearance period by 15 - 22<sup>nd</sup> of the payment month positively.

**c) PAYMENTS BY AGENCIES AGAINST COMPLAINT NOTICES**

The Advertising Agencies on receipt of complaint notices from the APNS are required to effect payment by Pay Order / Demand Draft drawn in favor of the APNS for onward payment to reporting publication. These payments must reach the APNS Secretariat by the last day of the clearance month i.e. 30<sup>th</sup> or 31<sup>st</sup>.

**d) ACTION BY APNS**

The action will be initiated by the APNS against agencies who fail to clear the reported dues of member publications on 1<sup>st</sup> working day of the next to clearance month.

**e) LATE PAYMENT SURCHARGE**

A Late Payment Surcharge of 1% per week will be payable by the agencies who fail to clear the reported dues by the last day of the clearance month. The LPS will be divided on 50:50 basis among publication and the APNS.

Thanking you,

Yours faithfully,

( Umer Mujib Shami )  
Secretary General  
APNS